



Faculty of  
Mechanical  
Engineering

**RWTH**AACHEN  
UNIVERSITY

**Reference Sheet for the Procedure of a Doctorate  
at the Faculty of Mechanical Engineering  
at RWTH Aachen University**

**State: 18<sup>th</sup> of July 2018**

The procedure of a doctorate is bound to the preconditions named in §§ 8+9 of the doctorate regulations. The Faculty of Mechanical Engineering decides upon accreditation of comparable course achievements within the scope of the examination of admission requirements.

The dissertation thesis must be written in German or in English (adhesive binding, **no spiral binding**) and must be submitted to the office for doctoral studies of the Faculty of Mechanical Engineering in the form of a quadripartite hardback bound copy with the petition of admission and the documents specified in the sample of the submission of the petition for a doctorate.

<b>Contact person:</b>  Mrs. M. Dahmen-Göbbels 0241/80-98 239 Telefax: 0241 / 80-92 144  <u>Postal address:</u> RWTH Aachen University Fakultät für Maschinenwesen 52056 Aachen  <b>Business hours:</b>  Mo., Tu., Fr.: 08:00 – 11:30 Uhr Wed.: 13:00 – 15:30 Uhr Th.: 13:00 – 15:30 Uhr	  promotion@fb4.rwth-aachen.de www.maschinenbau.rwth-aachen.de  <u>Office address:</u> RWTH Aachen University Fakultät für Maschinenwesen Kackertstraße 9, Promotionsbüro (Raum 201) 52072 Aachen
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Please use our [ticket system](#) in order to book personal appointments.

Not later than one year after a successful doctoral examination, obligatory copies of the dissertation must be delivered. For further information see § 17 of the doctorate regulations. Please note that your dissertation includes summaries in german and english, not longer than one page.

Since October 6, 2011 the reception of dissertations in the university library exclusively takes place in office 16 on the gallery. If applicants miss the period stipulated, all rights acquired through the examination will expire. After submitting the obligatory dissertation copies and after a verification of form and content, the doctoral diploma will be issued and sent via registered mail. Upon request addressed to the dean of the Faculty of Mechanical Engineering, an “English Transcript” can be issued in addition to the German original. Only after receiving the doctoral diploma do applicants have the right to hold a doctor’s degree.

**All obligatory copies must include a specific title page (see attachments). Please note that samples of title pages 1 and 2 are available in German only and must be completed in German. The title pages have to be bound in the dissertation, no title page as cover print.**

## **Titelblattmuster 1**

*Titelblatt der Dissertationsausfertigungen beim  
Antrag auf Zulassung zur Doktorprüfung in **DIN A4***

„.....Titel der Dissertation .....“

*(Title and summary always in German and English or in English and German respectively)*

*(Please note that in English titles all words must be capitalized except for prepositions and conjunctions.)*

Der Fakultät für Maschinenwesen der Rheinisch-Westfälischen Technischen  
Hochschule

Aachen vorgelegte Dissertation zur Erlangung des akademischen Grades einer  
Doktorin/eines Doktors der Ingenieurwissenschaften, einer Doktorin/eines Doktors  
der Naturwissenschaften

von

Vorname(n) Name ggf. Geburtsname

## **Titelblattmuster 2**

### **Titelblatt der Dissertationsausfertigungen bei Ablieferung der vorgeschriebenen Pflichtexemplare nach bestandener Doktorprüfung**

### **in DIN A5**

„.....Titel der Dissertation .....“

*(Title and summary always in German and English or in English and German respectively)*

*(Please note that in English titles all words must be capitalized except for prepositions and conjunctions.)*

Von der Fakultät für Maschinenwesen der Rheinisch-Westfälischen Technischen Hochschule Aachen zur Erlangung des akademischen Grades einer Doktorin/eines Doktors der Ingenieurwissenschaften, einer Doktorin/eines Doktors der Naturwissenschaften genehmigte Dissertation

vorgelegt von

Vorname(n) Name ggf. Geburtsname

Berichter:     Universitätsprofessor\*  
                  Universitätsprofessor\*

Tag der mündlichen Prüfung:

Zusatz im Falle von elektronischen Veröffentlichungen:

„Diese Dissertation ist auf den Internetseiten der Universitätsbibliothek online verfügbar.“

#### ***Auf der Seite des Verlagsimpressums:***

- Verlag, bei dem die Veröffentlichung erfolgt ist (mit Angabe von Verlag und Verlagsort)
- Vermerk „D 82 (Diss. RWTH Aachen University, [Nennung des Jahres der mündl. Prüfung])“

\*oder andere zutreffende Bezeichnung