Reference Sheet for the Procedure of a Doctorate at the Faculty of Mechanical Engineering at RWTH Aachen University

State: 18th of April 2023
The procedure of a doctorate is bound to the preconditions named in §§ 8+9 of the doctorate regulations. The Faculty of Mechanical Engineering decides upon accreditation of comparable course achievements within the scope of the examination of admission requirements.

The dissertation must be written in German or English and must be submitted as an electronic version (preferably Gigamove as PDF) to the office for doctoral studies of the Faculty of Mechanical Engineering together with the application for admission to the doctoral examination and the documents specified in the sample of the submission of the petition for a doctorate. The dissertation must include summaries in English and German, not exceeding 1 page each.

<table>
<thead>
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<th>Contact persons:</th>
<th>Office address:</th>
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<th>Business hours:</th>
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<tr>
<td>Mo., Tu.: 08:30 – 11:30 Uhr</td>
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<td>We., Thu.: 13:00 – 15:30 Uhr</td>
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Please use our ticket system in order to book personal appointments.

Not later than one year after a successful doctoral examination, obligatory copies of the dissertation must be submitted. Further details are regulated by § 17 of the doctorate regulations. Please note that all dissertations must contain summaries in German and English. The length of each summary must not exceed one typed or printed page.

To hand in your dissertation at the University Library, please use the appointment tool.

It is explicitly mentioned that the criteria of the university library for the digital format of the PDF must be noted and followed! If the candidate misses the deadline set for him or her, all rights acquired through the examination will expire. After submitting the obligatory dissertation copies and after a verification of form and content, the doctoral diploma will be issued and sent via registered mail. Only after receiving the doctoral diploma do applicants have the right to hold a doctor’s degree.

All dissertations must include a specific title page (see attachment). This must be included in the dissertation, the title page on the cover is not sufficient.
Titelblattmuster 1

Titelblatt der Dissertationsausfertigung beim Antrag auf Zulassung zur Doktorprüfung

..............................................Titel der Dissertation ........................................................

(Title and summary always in German and English or in English and German respectively)

(Please note that in English titles all words must be capitalized except for prepositions and conjunctions.)

Der Fakultät für Maschinenwesen der Rheinisch-Westfälischen Technischen Hochschule Aachen vorgelegte Dissertation zur Erlangung des akademischen Grades einer Doktorin/eines Doktors der Ingenieurwissenschaften, einer Doktorin/eines Doktors der Naturwissenschaften

von

Vorname(n) Name ggf. Geburtsname
Titelblattmuster 2

Titelblatt der Dissertationsausfertigungen bei Ablieferung der vorgeschriebenen Pflichtexemplare nach bestandener Doktorprüfung

in DIN A5

..............................................Titel der Dissertation ........................................................

(Title and summary always in German and English or in English and German respectively)

(Please note that in English titles all words must be capitalized except for prepositions and conjunctions.)

Von der Fakultät für Maschinenwesen der Rheinisch-Westfälischen Technischen Hochschule Aachen zur Erlangung des akademischen Grades einer Doktorin/eines Doktors der Ingenieurwissenschaften, einer Doktorin/eines Doktors der Naturwissenschaften genehmigte Dissertation

vorgelegt von

Vorname(n) Name ggf. Geburtsname

Berichter/in:  Universitätsprofessor*
               Universitätsprofessor*

Tag der mündlichen Prüfung:

„Diese Dissertation ist auf den Internetseiten der Universitätsbibliothek online verfügbar.“

*oder andere zutreffende Bezeichnung